

<b>Job Title:</b>	Audio Visual Project Manager II	<b>Job Category:</b>	COGS
<b>Department/Group:</b>	Integration	<b>Job Code/ Req#:</b>	
<b>Location:</b>	Atlanta	<b>Travel Required:</b>	Some
<b>Level/Salary Range:</b>	Level II (based on experience)	<b>Position Type:</b>	Full time
<b>HR Contact:</b>	Diann Wile x511	<b>Date posted:</b>	July 2, 2018
<b>Will Train Applicant(s):</b>	Yes. Will provide continuing education training. PMP program.	<b>Posting Expires:</b>	
<b>External posting URL:</b>	www.ctgatlanta.com/careers		
<b>Internal posting URL:</b>	N/A		
<b>Applications Accepted By:</b>			
<b>FAX OR E-MAIL:</b> 678-756-1615 or <a href="mailto:bmaier@ctgatlanta.com">bmaier@ctgatlanta.com</a> Subject Line: AV Project Engineer <b>Attention:</b> Bob Maier Operations Manager		<b>MAIL:</b> Robert Maier Operations Manager 2030 Powers Ferry Rd SE Atlanta, GA 30339	
<b>Job Description</b>			
<b>ROLE AND RESPONSIBILITIES</b> <p>The purpose of this position to provide management of the audio-visual projects assigned to you.</p> <ul style="list-style-type: none"> <li>• High level of experience in providing accurate and timely information and updates on current projects.</li> <li>• Provide PM services for assigned major accounts from whom CTG typically has ongoing business.</li> <li>• Provide and review scope of work documentation, meet with clients on expectations of system functionality, and provide feedback and direction to the integration team. Review design and functionality of all aspects of the technical delivery. Work with the system programmer to support GUI's and flow diagrams for AV systems control and train for other non-AV applications such as broadcast apps.</li> <li>• Continue a CTG sponsored training path to increase knowledge of specific technologies and potential path to PMP certification.</li> </ul>			
<b>QUALIFICATIONS AND EDUCATION REQUIREMENTS</b> <p>Clear and precise communication skills, Microsoft Office experience (Excel, Word, Project), knowledge of the contracting process. Expertise in current pro AV technology and associated network systems.</p>			
<b>ADDITIONAL NOTES</b> N/A			
<b>Reviewed By:</b>	Robert Maier	<b>Date:</b>	June 29, 2018
<b>Approved By:</b>	RM	<b>Date:</b>	September 29, 2017
<b>Last Updated By:</b>		<b>Date/Time:</b>	